



QLS Workshop: Questioning, Listening & Speaking

16 & 23 July 2011 (Saturday)

Tutor: Dr. Vichy Ho



The workshop aims to introduce various principles of communication to the students and enhance their communication techniques and knowledge. Through both theoretical and practical sessions, the workshop prepares students to apply effective listening and questioning skills in their leadership roles.

Participating students can develop and polish their analytical and critical thinking ability in the workshop. There will be in-class exercises and presentation opportunities that students can increase self confidence in communicating their thoughts and needs.

Programme Details

Intended Learning Outcomes	Upon completion of the program, participants should be able to: <ol style="list-style-type: none">1. Acquire listening and questioning skills, theories and techniques in order to increase communication effectiveness2. Examine and express verbal and non-verbal clues3. Identify communication barriers and discover the solutions4. Name and apply appropriate listening and questioning techniques as a leader5. Identify own strengths and weaknesses in communications especially in active listening and reflective questioning skills
Date	16 & 23 July 2011 (Saturday)
Time	9:30am-12:30nn & 2:00pm-5:00pm (4 sessions in 2 days)
Venue	W303, Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong
Target Participants	<ul style="list-style-type: none">❖ S1 to S4 student members❖ Priority will be given to members in Leadership Domain and members who have NOT taken Public Speaking / Debating Skills Workshop offered by the HKAGE
Quota	25
Medium of Instruction	Cantonese with printed materials in Chinese and English
Requirement	Certificate of Completion will be awarded to participants who are able to fulfill all the course requirements which include: <ul style="list-style-type: none">❖ Attending all the 4 sessions❖ Completing the workshop requirements with satisfactory performance
Course Fee	Free of charge
Application Procedure & Deadline	<ul style="list-style-type: none">❖ Students should complete the Online Application Form (http://hkage.org.hk/en/sz_programmes.html?le=open) on or before 1 July 2011 (Fri). Late application will not be considered.❖ Application result will be announced by email. Applicants who have not received any result through email by 7 July 2011 (Thu) should contact the HKAGE by phone on 3698 3500 or 3698 3504. No further notification will be made.❖ Successful applicants should complete the "Confirmation Slip" and fax it to the Academy before 12 July 2011 (Tue).
Enquiry	For enquiries, please contact Ms Yip at 3698 3500 or Ms Ho at 3698 3504.