



香港資優教育學院
The Hong Kong Academy for Gifted Education

Authorisation Form for the Collection of Certificate
代領證書同意書

Please complete the Authorisation Form and attach with a photocopy of your HKID card/student card for identification purpose if you wish to authorise a person to collect your certificate on your behalf. Please read the [Arrangements for Collection of Certificate](#) before filling in the form.

倘若需要授權代領人代領證書，請填寫此代領證書同意書及提供個人身份證或學生證之副本以確認身份。在填寫此表格前請參閱[領取證書安排](#)。

Personal Information 個人資料

Student's Name 學員姓名：(in BLOCK letters as printed on HKID card) (以正楷填寫並須與香港身份證相符)

English: _____ 中文: _____

Student Member No. 學員編號：_____

HKID No. 香港身份證號碼：_____

Contact No. 聯絡號碼：_____

Programme Title 課程名稱：_____

Personal Information of Authorised Person 代領人資料

Name of Authorised Person 代領人姓名：(in BLOCK letters as printed on HKID card) (以正楷填寫並須與香港身份證相符)

English: _____ 中文: _____

**To the Hong Kong Academy for Gifted Education,
I am not able to collect my certificate in person and hereby authorise the named in the above
to collect it on my behalf. I understand that the Hong Kong Academy for Gifted Education
accepts no responsibility for any loss or damage of the certificate during collection.**

致香港資優教育學院：

本人未克親自領取證書，現授權上述人士代領本人之證書。本人明白香港資優教育學院不會補發任何因代領而遺失或損毀的證書。

Signature 簽署：_____

Date 日期：_____

(For SPS use only)

SPS IC: _____

Date: _____